

## ORDINANCE NO. 2-3-14 O

### AN ORDINANCE AMENDING KANAB CITY GENERAL ORDINANCE SECTIONS 15-517 AND 15-527 CONCERNING THE DUTIES AND RESPONSIBILITIES OF THE ARTS COUNCIL AND KANAB HERITAGE BOARD

**WHEREAS**, the Kanab Arts Council, Kanab Heritage Board, and staff have evaluated current ordinance requirements and has found the need for clarification.

**NOW, THEREFORE, BE IT ORDAINED** by the Kanab City Council that the Kanab City General Ordinance is hereby amended as reflected.

#### **Section 15-517 Duties and Responsibilities**

The duties and responsibilities of the Arts Council are as follows:

1. Identify and recommend to the city manager rules and procedures it feels are necessary to conduct its business. Rules and procedures so adopted may not conflict with Kanab City Ordinances or policies and procedures adopted by the Kanab City Council.
2. Keep records of Kanab Arts Council proceedings. Such records shall be open to inspection by the public at all reasonable times.
3. Identify the collaborative cultural arts needs of Kanab City and implement strategies to address these needs.
4. Adopt and periodically review and update a Kanab City Arts Plan.
5. Facilitate the presentation of a variety of arts-related events in Kanab.
6. Partner with selected community arts organizations to pursue funding to support the arts in Kanab
7. Assist in the dissemination of news to recognize and promote arts in the community.
8. Oversee the operation, maintenance, and budget of the Juniper Arts Gallery located in the west room of the lower level of the Kanab Heritage Museum under the direction of the Kanab City Manager.
9. Representative over the visual arts will act as a liaison to the Juniper Arts Gallery and insure that there is a current inventory of items in the Gallery.
10. As needed, the fee schedule for the Juniper Arts Gallery shall be updated by the City Council with recommendation from the Kanab Arts Council.

#### **Section 15-527 Duties and Responsibilities**

- A. Research, document, and compile information, pictures and artifacts of historical significance to Kanab and adjacent areas.

- B. Survey and inventory historic resources.
- C. Promote awareness of and concern for areas of historical significance.
- D. Provide historical information.
- E. Conduct the operation of the Kanab Heritage House. Prepare and maintain an inventory of all items in the Heritage House with a clear designation of their ownership. All items on loan, and any conditions of the loan shall be clearly documented.
- F. Conduct the operation of the Kanab Heritage Museum. Prepare and maintain an inventory of all items in the Heritage Museum with a clear designation of their ownership. All items on loan and any condition of the loan shall be clearly documented.

~~Conduct the operation of the Juniper Fine Arts Gallery located in the west room in the lower level of the Kanab Heritage Museum. Prepare and maintain an inventory of items designated to the gallery.~~

- G. Oversee the maintenance and upkeep of the Kanab Heritage House and the Kanab Heritage Museum ~~and the Juniper Fine Arts Gallery~~ in cooperation with the City Manager.
- H. Advise the City Manager when the Heritage Advisory Board feel that local and state historic laws and regulations are not being enforced.
- I. Affiliate with the Utah Historical Society and the Utah Heritage Foundation in order to best serve the community.
- J. Develop an annual budget in cooperation with the City Manager.
- K. The City Manager will provide the format and due dates concerning the preparation and submission of the Heritage Advisory Board's budget.
- L. Solicit and receive donations and generate funds which are deposited pursuant to city procedures in designated Kanab City account(s).
- M. As needed, the fee schedule for the Heritage House and the Heritage Museum, ~~and the Juniper Fine Arts Gallery~~ shall be updated by the City Council with recommendation from the Heritage Advisory Board. ~~The fee schedule is found in Appendix A.~~
- N. The Heritage Advisory Board will also function as the Kanab Historic Preservation board.
- O. The Heritage Advisory Board shall have no authority to act on behalf of or bind the City except as stated in resolutions or ordinances of the City.

These changes will not create disharmony with other sections of the Kanab City Code. However, the Heritage Advisory Board has the power to create rules, regulations, and bylaws that are approved by the City Council and those may need to be revised to reflect this change and then re-approved by the council.

This ordinance shall be effective upon the required posting.

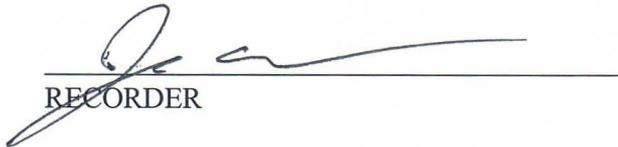
**PASSED AND ORDERED POSTED** this 11th day of, February 2014.

KANAB CITY



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MAYOR

ATTEST:

  
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RECORDER