Kanab City Resolution 8-3-12 R

A Resolution Directing Staff to Take Steps Necessary to Clean Up Airport and Compile and Analyze Data Regarding the Efficient Operation of the Kanab Municipal Airport

Whereas, Utah Code Annotated (UCA) 10-8-8 allows Kanab City to establish and operate the Kanab Municipal Airport; and,

Whereas, Kanab General Ordinance 11-131 establishes the Kanab Municipal Airport and the position of the Airport Manager; and,

Whereas, the Council desires the airport to be clean; and,

Whereas, recently a group of interested Kanab City citizens and Kane County citizens began meeting to explore ways of improving the airport and increasing its use; and,

Whereas, the Council recognizes that through staff's work, data exists that can be analyzed and used to improve Kanab City's understanding of the airport, and that the overall process of compiling this and other, new data that may be useful in analyzing and improving airport operations may constitute a significant amount of staff time and resources:

NOW THEREFORE,

> BE IT HEREBY RESOLVED BY THE KANAB CITY COUNCIL:
> 1. That staff is directed to take steps in accordance with Kanab General Ordinance 11-131 as necessary to clear the airport of the items described above that may create an unpleasant environment and reflect poorly on Kanab City. Staff shall provide owners of such items, if the owner can reasonably be contacted, reasonable notice and opportunity to remove their items before the City removes the items.
> 2. That staff is directed to compile the data, as available, listed in the attached request from the Recreation and Transportation Special Service District, as well as other data staff feels would be valuable.

The Airport Manager shall make the compilation of this data a priority.

3. That the Kanab City Manager will provide a report to the results of the two previous items by October 31, 2012.

This Resolution shall be effective immediately upon passage.

Passed by the Kanab City Council this 14th day of August, 2012.

Nina Laycook, Mayor

Duane Huffman, Recorder
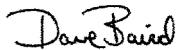
KANAB MUNICIPAL AIRPORT METRICS

The following information is requested regarding Kanab's Municipal Airport. This information is needed to establish a baseline to help us understand what we have today as well as to provide an objective method of measuring the financial sense of future airport improvements. This information will also be necessary when the Airport Master Plan is updated and for the "parallel" Airport Business Plan.

Another reason for obtaining metrics is that after several meetings and discussions with a number of individuals and consultants we have been informed that to obtain an increase in federal grant monies we will need to provide the FAA with statistical information showing increased airport usage, improvements and growth.

The enhancement team's objective is to aid in the development of a plan to build our present airport into an economic driver for Kanab and Kane County. We will be happy to help the City of Kanab obtain the needed information. Hangar square foot areas might be one area, and looking for funding to obtain counting devices for daily aircraft landing counts might be another example where we can be of help.

We look forward to working together on this important project. If you have any questions please don't hesitate to contact me.

Thank you.

Dave Baird

Dave Baird
Chairman, R&TSSD Airport Enhancement Team
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The following formats are used only as examples. If there is data in another format that is fine. Also, if there is data that is not requested that is helpful please don't hesitate to offer that. No personal or confidential information is wanted .

A. Airport Budget – Annual Income & Expenses
    Data for 2010, 2011, and YTD 2012 for:
    a. List of sources of revenue and amounts.
    b. List of airport expenses and amounts.

B. Fuel Sales and Prices (Monthly)
    Data for 2010, 2011, and YTD 2012 for:
    a. Fuel Sales

Year	Month	Jet-A Gallons	100LL Gallons
	Jan		
	Feb		
	Mar		
	Apr		
	May		
	Jun		
	Jul		
	Aug		
	Sep		
	Oct		
	Nov		
	Dec		

    b. Fuel Purchases:

Delivery Date (yyyy/mm/dd)	Type Fuel Delivered (Jet-A or 100LL)	Gallons Delivered	Price/Gallon $$

C. KNB Fuel Storage Capacities
    a. Capacity of the large 100LL tank for self-service
    b. Capacity of the two fuel trucks

      i.   Truck # 1 Whether Jet-A or 100LL ?
      ii. Truck #2 Whether Jet-A or 100 LL
  c. Are both trucks operational? Seems one has problems.

D. **Aircraft Counts: KNB Based and KNB Usage**
   Aircraft based at KNB, and traffic counts
   a. Aircraft Based at KNB
   A list of each aircraft (aircraft name and N number) based at KNB. Whether on the ramp or in a hangar.

   b. KNB Usage: Take-offs and Landings
   If these counts are not available, it is recommended that an electronic runway counting device be installed.

   The Enhancement Team could help with the research on such an appropriate device if that would be useful.

E. **Hangar Information: Leased and Rented**
   Hangar numbers are arbitrary (not sure they all have numbers assigned). KNB has 14 hangars.

Hangar #	Leased or Rented (L or R)	Sq ft	Annual Income $$	Airplane in Hangar? (Yes / No) If no what is stored in it?	Date last Inspected (yyyy/mm/dd)	Date contract Expires (yyyy/mm/dd)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						