

KANAB LIBRARY BOARD MINUTES
March 3, 2022
City Center Boardroom

1. Claudia Presto, Chairwoman, called the meeting to order at 5:05 pm.
2. Board members present: Claudia Presto, Chairwoman, Ken Monro, Eileen Gilbert, Jenny Chatwin (Librarian), Celeste Meyeres (City Council Liaison. Board members absent: Byron Owens and Megan Smith. Elizabeth Davis attended via cellphone.
3. Approve minutes of February 2nd, 2022 Board Meeting: Ken Munro moved to approve the minutes as posted. Eileen Gilbert seconded and the motion carried.
4. Jenny Chatwin presented the February Library Report. Copy attached. A discussion ensued regarding holding an open house once the library construction is completed. Also discussed holding a gathering at the library in honor of Jana Bebee's retirement. A new par-time position for Adult Programming Coordinator has been opened to fill the vacancy left by Jana's retirement.
5. A Friends of the Library representative was not present. Next FOL meeting will be March 28th. Volunteer hours for January were 50.25. Upcoming events are the June Book Sale, Western Legends Book Sale, the Holiday Book Sale and Silent Auction. They will also support the Summer Reading Program and any additional expenses requested by Jenny. They will keep historical information and minutes from past FOL meetings but weed out unnecessary information that has accrued over the years.
6. New Business:
 - Discussion of marketing the library: Celeste is following up with the City Manager regarding signage directing traffic to the library, and the FOL places small sandwich board signs advertising the book sales. Marketing that drives patrons into the library could be enhanced by more articles in the newspaper and more postings on the library Facebook page to bring focus to the library.
 - Any changes on fines and late fees will need to be approved through the City Council. Jenny will conduct a trial no fine or fees period and present more information to the City Council.
 - Eileen Gilbert needs to step down as secretary. We will be electing a new secretary at next meeting.

As there was no additional new business, Eileen Gilbert moved that the meeting adjourn. Ken Munro seconded and the motion carried. The meeting adjourned at 5:35 pm.