

Minutes of the Kanab City Heritage and Historic Preservation Board Meeting
Monday, March 7, 2022
Kanab City Office, 26 N 100 E, Kanab, UT 84741

Emily Bentley called the meeting to order at 5 pm. Present were:

Chris Heaton, City Council Liaison
Kent Burggraaf, Kanab City Attorney
Emily Bentley, Kanab City Museums Director
John McClellan
Connie Sweifel
Sharon Westmoreland
Karen Heet
Mace Glazier
Joyce Bush

Susan Honey is also a member of the Board, but she was not at the meeting.

Emily gave a PowerPoint overview presentation of the Heritage Board. The CLG is Certified Local Government. There is also a model historical restoration organization. The question for the Board members to ponder and address at the next meeting is: What is your Vision for the Board? This will give us all an opportunity to express how we'd like to each be involved on the Board. (The presentation is available on the public website.)

Kent provided a PowerPoint training (available on the public website) explaining the Open Meetings Act.

General Ordinances, Section 15-20 Kanab Heritage Board was emailed to the Board members after the meeting. Some points that were presented include:

Agenda must be posted on the Utah Public Meeting Notice site 24 hours in advance of the meeting. It also needs to be posted at the Kanab City Office (where the meeting is held), on the public notice website, and in the Southern Utah News.

The annual meeting of the Board is in December. At that time the date, time and place of the meeting is announced

A public comment period must be included on each agenda. A uniform template for the agenda should be used for the agenda. Topics to be considered should be clearly stated, either in sentence or list format.

Don't change the agenda after it is posted. The agenda is set in stone 24 hours in advance of the meeting. The Board may discuss an additional topic if a member of the public brings it up and asks that it be discussed.

Site tours don't require minutes.

Approved minutes are the record of action taken by the Board. Minutes must be posted three days after their approval. Draft minutes must be clearly marked and may be changed prior to their approval.

A slate of Board officers was nominated. Motion by Joyce, seconded by Connie was made to elect the following officers for this year. Motion passed unanimously.

Chair: Mace Glazier

Vice Chair: Sharon

Secretary: Joyce Bush

Project--Historic Home Signage: A copy of Kanab Historic Properties, which is posted on the public website, was provided to all attending. Board members divided the approximately 40 buildings on the Kanab Register of Historic Places for each to determine the following:

Which have signs?

Which don't?

What is the condition of the sign? (Provide a picture of the sign.)

What is the address of those with no address listed?

The meeting of the Kanab City Heritage and Historic Preservation Board will be the first Monday of each month at 5 pm in the Kanab City Office.

There being no other business, the motion to adjourn was made by Joyce, seconded by John. The meeting adjourned at 6:55 pm.