

Kanab City Council Meeting
March 23, 2021
City Council Chambers
26 North 100 East Kanab, Utah 6:30PM

Work Meeting: Julie Holland with the Southwest Utah Health Department and the Healthy Kane County Coalition introduced herself and spoke about what the Coalition has planned. She took over for Delaney Matheson and explained projects they have done and will do in the future. She also asked if anyone was interested in joining the Coalition.

Joe Decker presented Jana Lee Peay with Employee of the Month Award for February.

“Jana Lee Peay has been with the City for almost 4 years (August 1st). She was a Children's Librarian in Morgan County for 15 years before moving here. She started out part time as the Children's Librarian, then about a year later, she went to full time and became the programming coordinator. She is the only full-time librarian on staff besides Jenny Chatwin. Jana Lee is very dedicated, reliable, willing to do whatever is asked, is extremely knowledgeable about libraries and has excellent customer service skills. She has a strong work ethic and contributes her skills and proficiency every day. We are so grateful to have her here. She deserves this "employee of the month" with gusto! Thank you, Jana Lee, for going above and beyond for Kanab City!”

Mr. Decker also presented Katherine Ohlwiler with Employee of the Month Award for March.

“Katherine Ohlwiler has been with the City for almost 7 years. Katherine started out part time as the Secretary for the Admin Department, within a year, she went to a full-time position. In July of 2018 Katherine was offered and accepted the position of Kanab City Treasurer. An addition to serving as the Treasurer, Katherine absorbed the Human Resource responsibility in August of 2020 and is currently working on her PHR (Professional Human Resources) Certification. Katherine is very approachable by the Public and fellow City Employees. She is extremely knowledgeable of City Services and has outstanding customer service skills, this is seen anytime she is working with citizens pertaining to the Cemetery. She strives to grow in her position and is not afraid to take on any task. Katherine is dedicated to creating a positive work environment and makes it a priority to make sure all employees are included. Thank you, Katherine, for going above and beyond and making Kanab City a great place to work!”

The prayer was offered by Jeff Yates and the pledge was led by Mayor Houston. He then called the meeting to order and roll call was taken.

In Attendance: Mayor Robert D Houston, Council Members Arlon Chamberlain, Celeste Meyeres, Jeff Yates, Byard Kershaw, Attorney Jeff Stott, Recorder Joe Decker and Treasurer Katherine Ohlwiler. Council Member Michael East was excused.

Approval of Agenda: A motion was made by Jeff Yates and 2nd by Byard Kershaw to approve the March 23, 2021 meeting agenda. Motion passed.

Approval of Minutes: A motion was made by Celeste Meyeres and 2nd by Jeff Yates to approve the City Council Meeting Minutes for March 9, 2021. Motion passed.

Approval of Accounts Payable Vouchers and Check Registers: A motion was made by Byard Kershaw and 2nd by Arlon Chamberlain to approve the accounts payable vouchers and check registers dated March 16, 2021 in the amount of \$459,059.54 and for March 23, 2021 in the amount of \$52,432.08. Motion passed.

Public Comment: Susan King expressed she visited last meeting and spoke about Kanab becoming a 2nd Amendment Sanctuary City and wanted to follow up and see if there had been progress made.

Mayor Houston explained that they are looking into that topic.

Brian Scott expressed his support to Susan and expressed how he felt the citizens have already lost their 1st Amendment right and doesn't want those amendments taken away on a local level.

Discuss – Vote on appointment of Ben Clarkson to the Planning Commission with a term ending 12/31/2025: Mayor Houston explained that Mr. Clarkson gives representation from the realtor aspect to the Planning Commission. Arlon Chamberlain expressed that Ben has done a great job on the Planning Commission. A motion was made by Arlon Chamberlain and 2nd by Celeste Meyeres to appoint Ben Clarkson to the Planning Commission with a term ending December 31, 2025. Motion passed.

Discuss – Kanab City Annexation Plan Map: Joe Decker explained there are five different colors or zones on the map. One is the yellow section which is south of town, the second one is orange to the west which is a SITLA parcel property in the Ranchos and one south of that section is also orange which would even up the boundaries within the City. The third section is green and it is properties between Cedar Heights and the Ranchos which the current owner has already asked to be annexed in. The fourth section is the blue piece of SITLA parcel with Dry Canyon and a little private section as well. Out east of town is the red section. Nothing on the north side of the highway is on the map to be annexed east.

Jeff Stott explained the process of annexation. One way is that the City can instigate the annexation if it is an island or peninsula. The yellow section on the map is a peninsula as it is mostly bordered by the City. With the other sections on the map, the petition to annex would start with the private owners. To begin that process, the applicant would submit a petition to the City with a certain number of signatures of the owners of the land where you are trying to annex. The City Council would then look at it and okay it or not to continue the annexation. Once it goes past there, the attorney would make sure the petition was done right then it would be certified by the Town Clerk. After that, all property owners would be notified and then that would start the time frame where people could protest. Then a public hearing is held, if there is not a protest the City can pass an ordinance to then annex the land. If there is a protest, the City would have to create a commission to go analyze the protest and give a recommendation to the City Council and they can decide to go on or not based on that recommendation. Because private owners have come to the City and asked to annex, and the sections on the map are using City services the idea is they should be annexed so the cost of those City services is more spread out within the City. Mayor Houston explained a policy of the City should be if anyone is on the edge of the City limits and want City services. Council directed staff to move forward.

Discuss – Vote on Ordinance 3-1-21 O “An Ordinance amending Kanab City General Ordinance Section 10-600 Building Regulations”: Joe Decker explained Janae Chatterley has done the work on this and it he has gone through it along with Jeff Stott. This ordinance combines a handful of other ordinances to combine them in one spot and adds some policies the City follows. It mirrors close what the International Building Codes entails. Janae Chatterley explained this ordinance will explain what needs to be done regarding issuing a Certificate of Occupancy. It also regulates the way building permit expirations go as well. A motion was made by Jeff Yates and 2nd by Byard Kershaw to approve Ordinance 3-1-21 O, An Ordinance amending Kanab City General Ordinance Section 10-600 Building Regulations to include the removal of anything that conflicts with the other sections. Motion passed by roll call vote.

Jeff Yates motioned to adjourn the meeting.

Mayor

Recorder