

**Kanab City Council Special Meeting**  
**March 28, 2022**  
**City Council Chambers**  
**26 North 100 East Kanab, Utah**  
**6:30 PM**

**Work Meeting:** Mayor Johnson talked about the hiring process for the City Manager position. It will be done in phases, where Katherine Ohlwiler will email out the received applications to all City Council Members received through the City website. A screening/papercut day will happen where applications will be narrowed down by two or three City Council Members. All deliberation will not be as a group in order to meet the Open and Public Meeting Act Policy. Preference will be given to those who apply by May 6, 2022 at 12 PM.

The prayer was offered by Chris Heaton and Celeste Meyeres led the pledge. Mayor Johnson called the meeting to order and roll call was taken.

**In Attendance:** Mayor Colten Johnson, Council Members Arlon Chamberlain, Celeste Meyeres, Michael East, Chris Heaton and Scott Colson, Treasurer Katherine Ohlwiler, Recorder Joe Decker and Attorney Kent Burggraaf.

**Public Comment:** None.

**Discussion on Interim City Manager:** Mayor Johnson expressed Attorney Kent Burggraaf would be ideal as Interim City Manager. Mr. Burggraaf explained to help do that he has contacted the Kane County Attorney about shifting the caseload back onto them. The terms of that will still need to be coordinated with their office and what the compensation will be. It may be slightly different than the contractual obligations were before but not too far off. The interim City Manager is not to make changes but to keep the wheels on the bus and make sure the duties outlined are complied with. The focus will be to maintain the status quo. There won't be a huge cultural shift. Mr. Burggraaf is also hopeful that Joe's future position will lend itself to us if he is able to consult with the City staff with a reasonable fee as well. Everyone expressed support with that appointment. As part of the Resolution, a temporary twenty percent increase in pay for the Interim City Manager was discussed and the Council felt that will be appropriate.

A motion was made by Scott Colson and 2<sup>nd</sup> by Chris Heaton to adopt Resolution 3-1-22 R appointing Kent Burggraaf as Interim City Manager with a compensation of twenty percent pay increase during his time he serves as Interim City Manager. The twenty percent will be in addition to his existing salary when he becomes Interim in May, plus the Cost-of-Living increase that comes in July. Chris Heaton wondered if Mr. Burggraaf's wife is okay with this transition, and he explained that she is on board. Motion passed unanimously by roll call vote.

**Discussion on Interim City Recorder:** Mayor Johnson recommended Celeste Cram be Interim Recorder as she is currently the Deputy Recorder for the City. Mrs. Cram is prepared to get one more certification in order to help with the position and she is comfortable with this appointment. She would receive a twenty percent pay increase as well.

A motion was made by Scott Colson and 2<sup>nd</sup> by Michael East to approve Resolution 3-2-22 R approving Celeste Cram as the interim City Recorder with a twenty percent increase in compensation. Chris Heaton also asked if her husband is okay with this, and she explained that he is. Motion passed unanimously by roll call vote.

A motion was made by Michael East and 2<sup>nd</sup> by Chris Heaton to adjourn the meeting.