

Library Board Meeting
August 3, 2023
Library Multi-Purpose Room

Attendance: Claudia Presto (Chair), JanaLee Peay (Director), Byron Owens (Member), Eileen Gilbert (Member), Calli Kelly (Member), Ken Munro (Member), Kerry Glover (City Representative).

Call Meeting to Order: 5:04 PM

Prior Minutes Approval - Eileen made a motion to approve of the minutes from May 2023. Ken seconded.

Reports:

FOL: Eric was not present to report.

Library:

- Jana is working on making an electronic handbook instead of having a binder for the members of the board.
- The library was very busy in June with 3,185 visits, when the average is usually around 2,000. The summer reading and other summer programs have contributed to the busy month. The library gave away over 1,200 prizes for the summer reading program. The library has been working hard on having more programs, and in July they had 12 programs, from the usual 9.
- The benchmarks for recertification for our library were in the 50th percentile. The library is required to have it within the 10th percentile to recertify, and we had all in the 10th percentile with 12 of the 15 in the 50th percentile.
- The internet use in the library is down within the library computer use, but up a lot for the wifi usage.
- The library bylaws are the Kanab City bylaws.
- In July the library went fine free. There have been some changes to library fees from the city. We used to charge \$2.50 for an outside city limits card, and that has been moved up to \$25, with a family card being \$50. We also used to refund the \$20 for a temp card for visitors, but that is no longer refunded.
- When we need to vote on a policy we need to make sure that we have a quorum at our meeting, even if it means we have a zoom meeting or have them call in if they can't make it to the meeting.

- When we vote on policies, in the minutes we need to list the names of the board members with yay or nay next to their names.
- Byron and Ken would like to be text with meeting information and Eileen would prefer an email. Everyone else is fine with email. The board needs to let Jana or Claudia know in advance if they will be on vacation, so we can plan meetings accordingly.
- Alyssa is leaving the library so Jana will be looking for a new employee to take her place.

No new or unfinished business.

Claudia adjourned the meeting.

End: 5:29 PM

Next Meeting: September 14, 2023