

Kanab City Council Meeting
August 22nd, 2023
Kanab City Council Chambers
26 North 100 East
6:30 PM

Work Meeting

1. Liaison Report

Councilmember Chamberlain – None

Councilmember Wright – Absent

Councilmember Glover – He reported that the Planning Commission discussed lot size averaging and the City Planner gave a presentation during their last meeting. There will be a parcel line adjustment presented at the next City Council Meeting.

Mayor Johnson – Absent

Councilmember Heaton - Police are almost fully moved into their new building. They are operating out of the new building. There are firefighters out on a fire in Colorado.

Councilmember Colson – Public works is fully staffed. The Airport will be discussed later in the meeting.

2. **City Staff Report** – Mr. Ludwig reported that the Museum will be hosting an event on August 24th at 2:00pm and will be open during Western Legends. Staff will be asking for approval for chip seal for some of the streets. The Z7 Development Agreement and Ventana PID will be on September City Council agendas.

Other – None

Business Meeting

1. **Call to Order and Roll Call** – Councilmember Chamberlain called the meeting to order. Councilmember Glover offered the invocation. Councilmember Heaton led the pledge of allegiance.

In attendance: Councilmember Colson, Councilmember Glover, Councilmember Chamberlain, Councilmember Heaton, City Manager Kyler Ludwig; Treasurer Danielle Ramsay; City Attorney Kent Burggraaf.

Not in attendance – Mayor Johnson and Councilmember Wright

2. **Approval of Minutes of Previous Meeting** – Councilmember Heaton made a motion to approve the minutes from August 8th, 2023 meeting. Councilmember Glover seconded, unanimous vote. Motion passed.
3. **Approval of Accounts Payable Vouchers** - A motion was made by Councilmember Colson and seconded by Councilmember Heaton to approve the check registers for August 11th, 2023 in the

amount of \$39,325.27 and August 15th, 2023 in the amount of \$139,393.96 and August 18th, 2023 in the amount of \$760.00. Unanimous vote, motion carried.

4. Public Comment Period: Members of the public are invited to address the Council. Participants are asked to keep their comments to 3 minutes and follow the rules of civility outlined in Kanab Ordinance 3-601.

No public comments were made.

5. Discussion on Kanab City Providing Fire Protection to Unincorporated Areas of Kane County.

Mr. Ludwig Kane explained that in October of 2022 the City and County entered into a one-year agreement, which gave Kanab City the ability to respond to fires in Kane County; the agreement was passed to provide Kanab City and Fire/EMS employees legal protection if they are able to respond. The one-year agreement was designed to give Kane County time to determine the best options for structure fire protection in unincorporated areas. The County doesn't offer structure fire protection. The Kanab City Fire/EMS budget is \$1,220,200 this year, and the City receives a contribution of \$450,000 for EMS services. The wildland fire program has a budget of \$130,000. Residents of Kanab pay a total of \$770,200 through municipal taxes for fire protection. The cost per residence for fire service is approximately \$360 annually. Mr. Ludwig further explained that Kane County is in the process of preparing a survey to seek information from residents regarding the preferred level of service for structure fire protection. Kane County has required major developments building in the unincorporated areas to secure agreements with neighboring municipalities for fire protection. 3 entities in Kane County have reached out to Kanab City requesting an agreement for fire protection. The City has expressed a willingness to enter into a fire protection agreement, but no agreements have been finalized to date.

Chief Pierson further explained the challenges the Fire Department faces when responding to fires in unincorporated areas.

Councilmember Colson asked what the reasonable response distance and time for a fire is to discuss with the County. He also asked if there are mutual aid agreements in place with neighboring towns to assist with fires.

Chief Pierson explained the Fire Department responds to fires as far as Deer Springs and near The Cockscomb. He also explained there are mutual aid agreements in place, but they are old.

Councilmember Colson asked who is billed for fires.

Mr. Ludwig explained that currently the City bills the individual who has a fire.

Council gave direction to staff to work on the agreement. They would like to see the County manage the billing for fires.

6. Discussion on the use of Yield Signs and Stop Signs within Kanab City.

Mr. Ludwig explained that The City has received concerns from a resident about the number of yield signs, particularly in areas with higher accidents. The resident has expressed a preference to having stop signs. Mr. Ludwig further explained that MUTCD pushes the use of yield signs as they keep the flow of traffic moving in areas where stop signs are not yet justified (especially in low traffic areas). Traffic engineering analysis is typically recommended for the placement of stop signs. Kanab has over 1 million visitor who stay in the community each year, and significantly more who travel through our community; having clear signage is important for our visitors, because they are not familiar with the higher traffic roads and typical flow of traffic in neighborhoods.

Mr. Ludwig displayed photos of painted stop lines and yield lines. He also displayed a map of where yield signs are located within the City.

Councilmember Chamberlain recommended starting with painting lines at yield signs to see if it's effective.

Councilmember Glover expressed concern for painting lines on the road because the paint fades quickly.

Chief Cram stated that he feels that paint fades quickly and it requires more work for staff.

Councilmember Heaton gave direction to Staff to begin with the main collector streets to start analyzing the need for stop signs.

Councilmember Colson commented that Chief Cram and Councilmember Glover could work together with their knowledge of traffic.

7. Discussion on Kanab City Cemetery Expansion.

Mr. Ludwig explained that in Fiscal year 2022 the Kanab Cemetery adjusted boundaries and had a plan for expansion engineered. The Plan includes over 1,000 new cemetery plots on the west side of the Kanab Cemetery. The cost estimated for this project is approximately \$900,000 (fence, grading/excavation, irrigation, and new road).

Mr. Ludwig further explained that the cemetery property is 9.59 Acres. It is estimated that there are close to 1000 available plots; most available plots are in small groups which makes the purchase of graves difficult for families wanting to keep loved ones in close proximity.

The City has budgeted \$265,000 out of the Perpetual Care Fund for this cemetery expansion.

Remaining costs would need to come from the City Capital Project Fund. Cemetery expansion is not contemplated within the impact fee facilities plan.

Mr. Ludwig also presented alternative options to prolong current Cemetery life which included; double deep burials, reclaiming abandoned cemetery plots, updating policies on cremains, and possible other locations for cemeteries.

Mr. Ludwig displayed a map of the cemetery expansion designed by the City's engineers that were completed in May of 2022.

The Council discussed the expansion in detail. Fencing, a wall on the west side of the expansion and the concern for potential flooding was all discussed in length. Council feels the expansion can be completed for less than the \$900,000 that was estimated.

Councilmember Heaton stated he is favor of double deep burials, allowing for cremains to be buried in existing graves, allowing multiple cremains in a single grave as long as it's an option, not a requirement. He also stated that staff needs to look into reclaiming abandoned cemetery plots. He is in favor of alternative locations for cemeteries.

Councilmember Colson stated that he is favor of the double deep burials and the other options discussed to allow for more burials in the cemetery.

Niches/Columbariums were briefly discussed by the Council. Alternative cemetery locations were also discussed.

8. Discussion And Approval of Federal Airport Grant Agreement.

Mr. Ludwig briefly explained that staff is seeking Council's approval for the use of grant funding for airport projects.

Councilmember Colson made a motion to Approve use of FAA Grant Funding for the Airport ALP – subject to Legal Review of Grant Documents. Councilmember Heaton seconds. Unanimous vote. Motion passed.

Councilmember Chamberlain – Mayor Pro-Tem
Councilmember Wright – Absent
Councilmember Glover - YES
Councilmember Heaton - YES
Councilmember Colson – YES

Councilmember Colson made a motion to Approve Use of FAA Grant Funding For The Airport Fuel Farm – Subject to Legal Review of Grant Documents. Councilmember Glover seconds. Unanimous vote. Motion passed.

Councilmember Chamberlain – Mayor Pro-Tem
Councilmember Wright – Absent
Councilmember Glover - YES
Councilmember Heaton - YES
Councilmember Colson – YES

Councilmember Heaton made a motion to adjourn, Councilmember Colson seconds. Unanimous vote, meeting adjourned.