

Kanab City Council Meeting
October 25, 2022
City Council Chambers
26 North 100 East
6:30 PM

Work Meeting

1. Liaison Report

Chris Heaton expressed that the Police Department just hired one new officer that will start November first, which also is the date that marks one year that we've had 24-hour staffing with fire and EMS. Mayor Johnson shouts out to the Rec department as half of the football teams went and won the championships, Danielle and Chelsea along with those coaches did a great job.

2. City Staff Report

Kyler Ludwig explained last meeting they talked about traffic counters going up and he noticed one up on 89A. We've hired a new Public Works employee as well that will begin around the first of November. The Safe Routes to School application was submitted last week. A few things coming up for the next council meeting: the County Commission did approve the MOU for the Wellness Center with a few changes which will be discussed next meeting. The Zoning Matrix, Catori Canyon and talking about domestic farm animals will be talked about at the next meeting. On tonight's agenda item number six will be moved to next meeting. The Kane County Youth Coalition has a proposed ordinance about not smoking in the parks. The Thanksgiving and Christmas week Council Meetings will be canceled.

Business Meeting

1. Call to order and roll call

Council Member Arlon Chamberlain offered the prayer and Council Member Chris Heaton led the pledge. Mayor Johnson called the meeting to order and roll call was taken. Council Members Michael East and Scott Colson are excused.

In Attendance: Mayor Colten Johnson, Council Members Arlon Chamberlain, Celeste Meyeres, Chris Heaton, Treasurer Katherine Ohlwiler, Building Inspector/Land Use Coordinator Janae Chatterley, Attorney Kent Burggraaf, City Planner Bob Nicholson and City Manager Kyler Ludwig.

2. Approval of minutes of previous meeting (October 11, 2022):

A motion was made by Celeste Meyeres and seconded by Arlon Chamberlain to approve the City Council Meeting Minutes of October 11, 2022. Motion passed unanimously.

3. Approval of Accounts Payable Vouchers and Check Registers (10-11-2022: \$462,356.28; 10-19-2022: \$210,237.44; 10-21-2022: \$18,250.67):

A motion was made by Arlon Chamberlain and seconded by Chris Heaton to approve the accounts payable vouchers and check registers dated October 11, 2022 in the amount of \$462,356.28; October 19, 2022 in the amount of \$210,237.44 and for October 21, 2022 in the amount of \$18,250.67. Motion passed unanimously.

4. Public Comment Period: None.

5. Discussion and Consideration of Resolution 10-2-22 R, A Resolution Proclaiming October 23-31 as Red Ribbon Week:

Kyler Ludwig explained the Kane County Youth Coalition requested the City Council pass a resolution setting October 23rd through October 31st as Red Ribbon Week which encourages citizens to participate in drug prevention activities. A representative from The Kane County Youth Coalition explained Red Ribbon Week. A motion was made by Chris Heaton and seconded by Arlon Chamberlain to approve resolution 10-2-22 R, A Resolution proclaiming October 23-31 as Red Ribbon Week. Motion passed unanimously.

6. Discussion and Consideration of Resolution 10-3-22 R, A Resolution Approving a Contract with Jviation, A Woolpert Company, to provide Engineering Services at the Kanab Municipal Airport: Tabled.

7. Public Hearing, Discussion, and Consideration of Ordinance 10-1-22 O, An Ordinance Amending and Adopting the Kanab City General Plan and Future Land Use Map:

Janae Chatterley explained that the Planning Commission has been updating and reviewing the General Plan as required by State Code. On March 15, 2022 a Public Hearing was held to receive public comment and to discuss and recommend proposed amendments. A motion was made by Planning Commission to recommend the proposed amendments in exhibit A to City Council. After a lengthy discussion including City Planning Bob Nicholson explaining the updates, the Mayor went into Public Hearing.

Eric Palmer commented about getting access to the draft documents. Janae Chatterley explained how he could find those on the City website. Out of Public Hearing.

A motion was made by Chris Heaton and seconded by Arlon Chamberlain to continue this discussion until the next meeting. Motion passed unanimously.

8. Discussion and Approval of Request for Qualifications for Municipal Engineering Services:

Kyler Ludwig explained the City currently contracts with Civil Science to fill the City Engineer functions; Civil Science provides engineering services upon request. The current agreement with Civil Science was signed in 2017. City Staff put together a Request for Qualifications for City Engineering Services. The RFO process allows the City to review qualified engineering firms, and select the most qualified service. The proposed RFO gives firms through December 2nd to submit a Statement of Qualifications. A committee will be created to review the responses and conduct interviews. It is anticipated that the council will review the qualified candidates at the December 13th regular City Council Meeting. A motion was made by Celeste Meyeres and seconded by Chris Heaton to approve the proposed request for qualifications for professional engineering services: water, sewer, stormwater, streets and development review. Motion passed unanimously.

9. Discussion and Consideration of Ordinance 10-2-22 O, An Ordinance Approving a Zone Change for Parcels K-54-1 and K-55-3:

Janae Chatterley explained Lydia and Ben Riley are requesting a Zoning amendment to rezone parcels K-54-1 and K-55-3 from Rural Residential (RR-1) to Single Family Residential (R-1-8). The representative for the applicant is Steven Glodowski from Oak-n-Crete. The parcels are on an unimproved city street and will require street improvements to develop the property. If the zone is left at a RR-1 zoning it will require the street frontage to be improved at least 150-feet from the property line. The intention of the

developer is to build a single-family home with a guest house, the R-1-8 zone only requires a 60-foot street frontage. The zone change is being requested so that the developer will only need to improve 60 feet of street frontage instead of the 150 feet required in RR-1. Public Comment made during the Planning Commission meeting on October 18th was noted in the Staff Report. After a lengthy discussion with the Council, it was decided that this will be continued to the next meeting.

A motion was made by Celeste Meyeres and seconded by Chris Heaton to continue this item to the next meeting, an Ordinance approving a Zone Change for Parcels K-54-1 and K-55-3. Motion passed unanimously.

10. Discussion and Consideration of Resolution 10-3-22 R, A Resolution Approving the Appointment of Celeste Cram as Kanab City Recorder:

Mayor Johnson explained that Celeste Cram was already serving as the interim City Recorder for a while and has been doing a great job. A motion was made by Arlon Chamberlain and seconded by Celeste Meyeres to approve Resolution 10-3-22 R, A Resolution approving the appointment of Celeste Cram as City Recorder. Motion passed by roll call vote.

Chris Heaton adjourned the meeting.