



Kanab City Corporation

26 North 100 East
Kanab, UT 84741
Phone (435) 644-2534
Fax (435) 644-2536
www.kanab.utah.gov

Date of Application:

City License Number:

New Business:

New Owner:

Re-Apply:

**SHORT-TERM RENTAL
BUSINESS LICENSE APPLICATION**
(Vacation Rental / Bed and Breakfast)

This form is an application for a business license. The receipt for payment of license fees thereof does not constitute being approved to operate a business. The actual license will be issued only when all inspections are completed and signed off by the various City departments and approval is given by the Business License Office. To open and/or operate a business without final approval is a Class B Misdemeanor and punishable by law.

TYPE OF SHORT-TERM LICENSE APPLYING FOR

Vacation Rental – A property which is used by any person or entity where the living space is not shared by more than one private renter.

Bed and Breakfast – A building in which the property owner personally resides on premises and minimum of one room but no more than five rooms may be rented out to more than one private renter.

BUSINESS INFORMATION

Name of Business: _____

Business Phone Number: _____ Business Fax Number: _____

Business Address: _____
(Address) (City) (State) (Zip Code)

Mailing Address (if different): _____
(Address) (City) (State) (Zip Code)

State Sales Tax Number (Required): _____ State Registration Number (Required): _____

BUSINESS OWNER INFORMATION

Owner's Name: _____ Title: _____

Home Address: _____
(Address) (City) (State) (Zip Code)

Social Security Number: _____ Date of Birth: _____

Home Phone Number: _____ Cell Phone Number: _____

Please add any additional owners/partners on a separate piece of paper and attach.



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MANAGER/CONTACT INFORMATION

Manager Name (if different): _____

Home Address: _____
(Address) (City) (State) (Zip Code)

Home Phone: _____ Cell Phone: _____

Social Security Number: _____ Date of Birth: _____

SHORT-TERM RENTAL (VACATION RENTALS) REGULATION ACKNOWLEDGEMENTS:

Vacation Rentals are regulated by Kanab City Land Use Ordinances, Chapter 4, Section 4-33 Short Term Leases of Residential Properties and the General Ordinances, Section 9 Business Licenses and Regulations. The regulations include the following:

- Rental time period is less than 30 days
- The living space of the rental property/building cannot be shared by more than one private renter.
- A new structure built as a dwelling unit must meet the underlying setback for the residential home in its respective zone.
- Any previously built accessory building unit converted to a dwelling unit must meet the underlying setback for the residential home in its respective zone.

NOTE: R-1-8 Zone Setbacks: Side* & Rear – 8 feet, Front Setback – 25 feet
 All other residential Zones: Side* & Rear – 10 feet; Front Setback – 25 feet
 *Exception for Corner Lots: Street side setback – 25 feet

- The dwelling unit for the vacation rental must have a 10-foot setback from any other structure on the property.
- There shall be no more than two rentals per property in Single-Family zones.
- There must be an additional off-street parking space beyond the number of vehicles already normally parked at the property for every increment of four guest allowed to book.
- Owners are responsible for posting a list of rules provided by the City office at the rental.
- Must pass Annual Kanab City Fire Inspection(s).

I UNDERSTAND AND AGREE to comply with the regulations outlined in Kanab City Land Use Ordinances and Kanab City General Ordinances. I understand that failure to comply with the regulations may be grounds for revocation of my business license.

 Owner's/Applicant's Signature

 Date



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BED AND BREAKFAST REGULATION ACKNOWLEDGEMENTS:

Bed and Breakfasts are regulated by Kanab City Land Use Ordinances, Chapter 4, Section 4-22 Temporary Lodging and the General Ordinances, Section 9 Business Licenses and Regulations. The regulations include the following:

- Rental time period is less than 30 days
- Bed and Breakfast is a conditional use within the following zones (R-8, R-10, R-15, R-20, RM) If the property is zoned as one listed above a Conditional Use Permit Application must be submitted and approval from the Planning Commission will have to be attained before a Business License can be issued.
- The Owner must reside on the premises.
- Must be a minimum of one guest room and not more than five guest rooms.
- There must be one off-street parking space provided per guest room with two off-street parking spaces provided per premise owner.
- No cooking facility may be present in any guest room. No cooking may occur in any guest room. Meal services may be offered only to overnight guests.
- A site plan must be submitted that complies with Chapter 9.

I UNDERSTAND AND AGREE to comply with the regulations outlined in Kanab City Land Use Ordinances and Kanab City General Ordinances. I understand that failure to comply with the regulations may be grounds for revocation of my business license.

Owner's/Applicant's Signature

Date

ADDITIONAL INFORMATION

How many guests will be hosted or occupying your Vacation rental or Bed and Breakfast? _____

How many guest rooms are in your Bed and Breakfast? _____

How many bedrooms are in your Vacation Rental? _____

How many off-street parking spaces will be provided? _____

How many Guest Houses or Accessory Dwelling Units are on the property? _____

Do you propose to rent the Single-Family Residence or Accessory Dwelling Unit? _____

What year was the Accessory Dwelling Unit built? _____



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FIRE INSPECTION REQUIREMENTS:

All businesses licensed in Kanab City must be in compliance with applicable fire codes and regulations at ALL times.

Fire Inspections may encompass but are not limited to: fire equipment (e.g. extinguishers), exits and aisles, electrical equipment, storage and fire protection systems.

Kanab City requires a full fire suppression system (Fire Sprinklers) and fire alarm system for any Vacation Rental or Bed and Breakfast transient housing that allows or advertises 10 or more occupants/guests.

A Vacation Rental or Bed and Breakfast with less than 10 occupants/guests may meet the requirements for fire suppression and fire alarm system if the following requirements are met for each sleeping area and the dwelling unit:

- Two APPROVED exits
- Interconnected smoke detectors in each sleeping area directly outside each sleeping area and on each level of the dwelling unit.
- CO₂-Detectors
- Occupancy must be posted at the following locations
 - Main Entrance (Total Occupancy for Dwelling Unit)
 - Occupancy for each Sleeping area posted at each sleeping area
- Fire Exit Plan must be posted in each sleeping area and at the main entrance

KANAB CITY OFFICE USE ONLY

Review/Approval:

Is Planning Commission Approval Required? Yes Not Required

Was Site Plan received for the Bed and Breakfast and reviewed by Zoning Administrator? Yes Not Required

Did the Vacation Rental or Bed and Breakfast pass Fire Inspection? Yes No

Fire Department Approval/Signature

Date

Total Fees Paid: _____

Date: _____

Business License Approval/Signature

Date